



Drinagh is a leading supplier of agricultural and hardware materials in West Cork providing a wide range of quality products to a large customer base.

**Drinagh is currently recruiting:
Accounts Payable/Office Administrator in Head Office**

The ideal candidate will possess the following:

- **Excellent numerical and accuracy skills**
- **Ability to work on own initiative, recognising potential problems and seeking resolutions**
- **Working experience of Microsoft Office and accounting packages**
- **Excellent interpersonal and communication skills**
- **Strong organisational and multi-tasking abilities**
- **Willingness to participate and contribute to a team office environment**
- **Experience in a similar role would be an advantage**

This is a permanent, full time position

Please email cover letter and CV to info@drinagh.com on or before Friday, 26th May 2023.

www.drinagh.com