

Information applicable to all Drinagh Co-operative Ltd (Drinagh) Customers (we define customers as any entity/individual who we supply goods and services to or any entity/individual who supply us with goods and services):

Drinagh is fully committed to keeping all personal data submitted by its customers, safe and secure during administrative processes. All necessary technical measures have been taken to ensure the safety and security of systems which hold this data. Transparency and openness in the use of personal data held by Drinagh is important. Drinagh aims to fully inform customers about the purposes for which data will be used and why, where it may be shared elsewhere and why and how long data may be held by Drinagh.

The current legislation for Data Protection in Ireland is Data Protection Act 2018.

The Data Controller for the collection and processing of all personal data in Drinagh is Drinagh Co-operative Ltd itself, as a legal entity. The Data Protection officer can be contacted as follows;

Data Protection Officer, Drinagh Co-op Ltd, Drinagh, Co. Cork.

Personal data processed by Drinagh will only be used for the specific purposes as outlined when the data is collected, or in later communications, and will only be used in accordance with the Data Protection legislation in force.

Rights of the customers in relation to personal data held by Drinagh:

When customers provide personal data to Drinagh, the customer has certain rights available in relation to that data. These rights are outlined below and can be exercised by contacting the Data Protection Officer, as outlined above, indicating which right(s) to exercise:

- Access to data
- Rectification of data
- Erasure of data
- Right to lodge a complaint with Supervisory Authority
- Restriction of processing
- Data portability
- Objection to processing

- Withdraw consent in relation to processing of personal data
- Relating to automated decision making, including profiling.

Information specific to the personal data being held/collected:

The following data is specific information in relation to the personal data processed for **Customers** of Drinagh.

Type of Data:

Names, Addresses, Telephone numbers, Trading transaction history, Medicines (in case of pharmaceutical customers). In the case of milk supply customers Drinagh also hold Eircode, Herd numbers, Supplier numbers, Certificates of Animal Health Requirements for Milk Yielding Animals, Total Bacteria Count Records (TBCs), Somatic Cell Count records (SCCs), Milk supply, Disposal records, Geo Mean and Antibiotics, SDAS, Water Tests, ERAD, Butterfat, Protein, Lactose, Dates of Birth, Quota transactions, Bank details, Milking platform information, Email addresses & VAT numbers.

Specific purpose:

In accordance with legislation, all trading, financial in nature, must be recorded in the books and records of Drinagh.

Collection of Data (Data Controller):

The data referred to above is collected from the customer and approved by Drinagh as to the liability of debt due to Drinagh.

Retention Period:

The data collected for this purpose will be held by Drinagh only as long as there is a business need to do so in line with the purposes for which it was collected. After this time, it will be marked for destruction and will be destroyed in line with internal guidelines.

Information from/to a Third Party:

The data referred to above is collected from the customer. In circumstances where Drinagh did not gather customer personal data, the customer is still entitled to exercise rights in relation to personal data.

Below is a list of Third Party entities that Drinagh may provide relevant or applicable data to:

- Drinagh Auditors – It is a legal requirement for independent Audit verification of the Books & Records of the business.
- Hauliers of Goods – To facilitate the trading relationship where goods are delivered on behalf of customers.
- Professional advisors – Drinagh may share or disclose personal data to professional advisors engaged for any reasonable purpose in connection with the business, including assistance in protecting the rights of the business.
- Other Third Parties – Drinagh will share personal data with other third parties but only with the consent and or request of the individual customer. This data will only be given to Accountants upon formal request in relation to the customer's preparation of accounts. Drinagh may also share data with the following; Dept. of Agriculture, Bord Bia, ICBF, Carbery Group, Munster AI, HSE.
- Other external bodies – In certain circumstances, Drinagh may be required by law to disclose personal data to external bodies, such as An Garda Síochána. In these cases, Drinagh will only disclose the minimum amount of information required to satisfy legal obligation. However, once the information is disclosed, Drinagh will not be able to control how it is used by those bodies.
- Text / Email Provider – Drinagh may send promotion information for marketing purposes but only with the customers consent which can be rescinded by unsubscribing from our text/email marketing providers.

Changes to our Data Protection Notice:

Drinagh may update this Data Protection Notice from time to time and will publish the updated version on the website, www.drinagh.com.