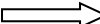
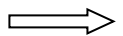


This preparation checklist is provided to help the farmer prepare for the Bord Bia farm visit and to reduce time required on the day. This **is not** a complete list of the requirements of the Scheme but only a collection of some of the common areas that are in need of attention. Please therefore read the Producer Standard to be familiar with all the requirements.

Please have the following information available for the An Bord Bia visit (if applicable). These areas will be examined to determine compliance with the Scheme requirements.	Relevant section of Standard	 TICK IF DONE
1. Animal Remedy Prescriptions	3.1.b	
2. Herd register, up to date - (<i>paper / computer or DAFM / agfood.ie</i>)	3.3.b	
3. Animal Movement records - (<i>mart / farm-to-farm / on-line</i>)	3.3.c	
4. Passports / Blue Cards	3.3.g	
5. Knackery / dead animal receipts	3.3.h	
6. Animal Remedy Purchase Records (<i>Template in Bord Bia Farm Book</i>)	3.4.b	
7. Animal Remedy Usage Records - (<i>including tube use</i>)	3.4.c to 3.4.f	
8. Recent feed delivery dockets	3.5.f	
9. If feeds (hay, straw, silage, forage, cereals, etc.) were purchased and no docket is available, enter the feeds purchased in the Feeds Purchases Record in the Bord Bia Farm Book (<i>or equivalent</i>)	3.5.g	
10. Completed Own Farm Feeds Record in the Bord Bia Farm Book - (<i>or equivalent</i>)	3.5.h	
11. Completed Animal Health Plan in the Bord Bia Farm Book - (<i>or equivalent format</i>)	3.8.h	
12. Record of all significant animal health events - (<i>diary or other record</i>)	3.8.n	
13. Sign at the entry to the farmyard in a prominent location restricting unauthorised personnel	3.9.a	
14. Footbath / boot dip with disinfectant	3.9.b	
15. Farm Safety Risk Assessment (FSRA) document	3.13.a	
16. First Aid Kit readily available	3.13.d	
17. Reports from the milk purchaser on milk quality - (<i>recent text messages or statements</i>)	3.14.i & 3.14.j	
18. If using private well for water for milking machine washing, the most recent test results for microbiological levels	3.14.f	
19. Milk collection dockets	3.17.e	

PTO


Please enter the following information, where relevant to your enterprise, to reduce the time required during the Bord Bia visit. This information is NOT required for compliance but will be used to help calculate the carbon footprint of your farm.	Please enter value for 2013, if known.	
1. Area of your farm dedicated to the Dairy enterprise (2013)		Ha
2. Average Turnout date for Dairy Cows (2013)		Date
3. Average Housing date for Dairy Cows (2013)		Date
4. Quantity of the main types of fertiliser purchased last year (2013)		Tonnes
5. Average date first cut silage (2013)		Date
6. Average date second cut silage (2013)		Date
7. Typical feeding regime for cows outdoors (2013)		Kg/cow/day
8. Typical feeding regime for cows indoors (2013)		Kg/cow/day
9. Manure / slurry spreading – average dates (2013)		Date
10. Amount of water used for entire Enterprise in 2013 – <i>(if available)</i>		Litres
11. Length of Hedgerow added / removed in 2013.		Metres



PTO